

**Tentative Tour Programme of Thiru.S.A.Raman, I.A.S., Collector,
Vellore District for the Month of June – 2017**

Date	Time	Place	Purpose
01.06.2017 Thursday	09.30 am	Vellore	EVM Godown Inspection – Tahsildar Election.
	09.45 am	Vellore Old Bus Stand	Inauguration of Photo Exhibition
	10.30 am	Sathampakkam Walajah Taluk	Walajah Taluk Sathampakkam New Quarry Inspection
	11.00 am	Sakkaramallur, Arcot Taluk	Arcot Taluk Sakkaramallur New Quarry Inspection
	11.30 am	Pasumathur, Gudiyatham Taluk	Gudiyatham Taluk Pasumatur New Quarry Inspection
	03.30 pm	Headquarters	Office Work
02.06.2017 Friday	10.00 am	Kaniyambadi Block	Naga Nathi River Rejuvenation Project works field inspection – PD DRDA.
	04.00 pm	Headquarters	Meeting Regarding Regularisation of unapproved layout – LPA.
	04.30 pm		Swach Bharat Mission convergence meeting with all Departments – PD DRDA
03.06.2017 Saturday	11.00 am	Sunbeam Matric School, Katpadi	Issuing of Temporary Recognition to Primary, Nursery and Matriculation Schools of six Districts function Hon'ble Minister to Education Department, Hon'ble Minister to Commercial Tax and Registration Department.
04.06.2017 Sunday	10.00 am	--	Holiday.
05.06.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	9.45 am		Aadhar Enrollment review meeting with PO ICDS and CDPOS.
	10.00 am		All Head of the Departments Bi-Weekly meeting.
	11.00 am		Dengue / Swine Flu review meeting– JD (Medical) and DD(HS) Vellore/Tirupathur.
	12.00 pm		Quaide Millath Hall
03.30 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS).	

	04.30 pm		Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.
	05.00 pm	Headquarters	Micro irrigation programme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.
06.06.2017 Tuesday	11.00 am	Headquarters	Desilting of Lake Progress Review meeting with all departments – DM Tahsildar & DD Mines.
	12.00 pm		Continuous updation of Electrol Roll, Photo Collection, Family Tree Check list verification review meeting with RDO's and Tahsildars – Election Tahsildar.
	03.00 pm	Natrampalli Taluk, Jolarpet Block	Chennai Commissioner of Geology and Mining Inspection of Chandrapuram Lake slit removal work.
07.06.2017 Wednesday	10.00 am	--	Inspection.
	03.00 pm	Headquarters	Agriculture Department Capacity Building Training – MSDA – PA (Agri)
	04.00 pm		Pensioners NHIS Empowerment Committee Meeting – District Treasury Officer.
	05.00 pm		DEIAA – District Environment Impact Assessment Authority – DD (Mines).
			Sand Quarry operation commencement proceedings to be followed meeting – DD (Mines)/ EE WRD.
05.30 pm	Smart City Progress review Meeting – Corporation Commissioner, Vellore.		
08.06.2017 Thursday	10.30 am	PATC Office, Sathuvachari, Vellore	Training for Bus Conductors of TN Govt. Transport Corporation regarding Behavior with Disabled Passengers – DDRO.
09.06.2017 Friday	10.00 am	Holy Cross Matric School, Sathuvachari, Vellore	Orientation Programme for +2 Passed out Students – AD Employment and CEO.
	12.00 pm	Vellore Voorhees College – COB Hall	Minister Programme :- Distribution of Gold Coins and Tailoring Machines to Beneficiaries – DSWO. Distribution of Pooja Articles to Beneficiaries – JC HR & CE.
	04.00 pm	Headquarters	TAMCO – Loan Scheme – Review Meeting – DBCWO.

09.06.2017 Friday	04.30 pm	Headquarters	Table Talk with NDRF and other officials regarding Mock Drill on Earthquake- DM Tahsildar.
	05.00 pm		District Level Sports Standing Advisory Committee Meeting - District Sports Officer.
10.06.2017 Saturday	10.00 am	Vellore Govt. Muslim High School	Mock Exercise on Earthquake Disaster by NDRF - DM Tahsildar.
11.06.2017 Sunday	10.00 am	--	Holiday.
12.06.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.30 am		Dengue/ Swine Flu / Heat Wave review meeting - DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting - DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS) and Revenue Zonal Officers Meeting.
			OAP & OPT / scheme review meeting with concerned officials - DRO
04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.	
05.00 pm		Micro irrigation programme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.	
05.30 pm		Mini Bus / Auto Rickshaw Permit renewal enquiry - RTO.	
13.06.2017 Tuesday	10.00 am	Headquarters	District Revenue Administration Sub-ordinate Officers monthly performance review meeting - RDO's, Tahsildars and DRS Tahsildars.
	12.30 pm		Forest Rights Act - DRO / DADWO.
	04.30 pm		Law and Order Monthly Meeting.
	05.00 pm		Road Safety / Traffic Advisory Committee Monthly Meeting.
	05.30 pm		Mines & Minerals and Sand Co-ordination Monthly Meeting.
	06.00 pm		Steering Committee Monthly Meeting for eviction and Encroachments
	05.00 pm		Smart City Progress review Meeting - Corporation Commissioner, Vellore.

14.06.2017 Wednesday	10.00 am	Quaide Millath Hall	UDID - Unique Disability Identity Card Registration Training to CSC Staff, PV Staff, NGO, Mahalir Tittam Staff -DDRO
	10.30 am	Headquarters	Monthly Rural Development Review Meeting:PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
	01.00 pm		Monthly Joint Forest Monitoring Committee Meeting (DFO-SF).
	03.00 pm		UPSC - Civil Services Preliminary Exam Co-ordination meeting.
	04.00 pm		Forest Road Maintenance Meeting - PD DRDA.
	04.30 pm		District Vigilance committee meeting - DADWO.
15.06.2017 Thursday	10.00 am	Headquarters	JD Medical National Programme Maternal Death Audit and G.H. Performance Review - JD (Medical). NRHM and PHC performance review and District Health Society Executive committee meeting DD(HS).
	04.00 pm		DSWO Monthly Review meeting.
	04.30 pm		ICDS Review meeting with CDPOs and Supervisors - PO ICDS.
	05.00 pm		TAHDCO monthly progress review Meeting -EE,TAHDCO and DM THADCO
	05.30 pm		Monitoring committee meeting - Labour officer (SSS)
16.06.2017 Friday	10.00 am	Headquarters	Agricultural Production Committee Meeting, Agricultural Allied Department Meeting and Agriculture Grievance Day Meeting.
	03.00 pm		Agricultural Department review - with line Departments.
	04.00 pm		Effective Implementation of Watershed Management Schemes - District Level Co-ordination Committee Meeting.
	04.30 pm		Agriculture Department Flagship programme scheme review.
	05.00 pm		PMFBY - Food grain Production Meeting. (JR Co-op, JDA, LDM, PA Agri & others).
	05.30 pm		RD Zonal Officers fortnightly review meeting.

17.06.2017 Saturday	10.00 am	--	Inspection.
18.06.2017 Sunday	10.00 am	--	UPSC – Civil Service Exam Centers inspection.
19.06.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		All Head of the Departments Bi-Weekly meeting.
	11.00 am		Dengue / Swine Flu review meeting– JD (Medical) and DD(HS) Vellore/Tirupathur.
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS) and Revenue Zonal Officers Review Meeting
04.00 pm	Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.		
05.00 pm	Micro irrigation programme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.		
05.30 pm	RD Zonal Officers fortnightly review meeting.		
20.06.2017 Tuesday	10.00 am	--	Inspection.
	04.00 PM	Headquarters	Meeting regarding Desilting of soil as per rule 12(2) – DD (Mines).
21.06.2017 Wednesday	07.30 am	Nethaji Stadium	International Yoga Day Programme conducted by NYK.
	08.00 am	Vellore Fort	International Yoga Day Programme conducted by Red Cross Society.
	10.00 am	--	Inspection.
	03.30 pm	Headquarters	Executive Committee and General Body Meeting – DPM (PVT).
	05.00 pm		Local Planning Authority meeting – LPA
22.06.2017 Thursday	10.00 am	Headquarters	Smart City Line Department Coordination Meeting – Commissioner Vellore Corporation.
	11.30 am		Birth and Death Registration Meeting – DD (Health)
	04.00 pm		MGNREGS Social Audit Committee Meeting – AD(Audit).

23.06.2017 Friday	10.00 am	Headquarters	20 Point Programme Meeting / PWD Meeting with DRO, EE (WRD), EE (Bldgs.), EE TWAD Board, UGSS, D.E. NH, State Highways, Project, NABARD and Rural Roads, including CEO, CEO (SSA).
			Plan Review.
			GM, DIC Single Window Meeting.
	11.00 am		Review meeting of MPLAD & MLACDs Works with all Line departments. (PD-DRDA).
	11.30 am		AD Town Panchayat Review meeting.
	12.00 pm		RDMA, Municipal Commissioners, Vellore Corporation Commissioner, ME Review meeting.
	04.00 pm		Mahalir Thittam, DSMS & Pudu Vazhvu Thittam Monthly Review Meeting.
05.00 pm	Education Dept monthly Progress Review meeting with CEO, SSA CEO, DEO's, AEEO's, BRCS, ADPC, Nodal HM's along with DADWO and DBCWO on scholarship issue to students.		
24.06.2017 Saturday	10.00 am	--	Inspection.
25.06.2017 Sunday	10.00 am	--	Holiday.
26.06.2017 Monday	10.00 am	--	Ramzan - Govt. Holiday.
27.06.2017 Tuesday	10.00 am	Quaide Millath Hall	NEEDS committee meeting – GM DIC.
	04.30 pm	Headquarters	District Level Bankers Coordination monthly review meeting – LDM.
	05.30 pm		Smart City Progress review Meeting – Corporation Commissioner, Vellore.
28.06.2017 Wednesday	10.00 am	Varakur Village Arcot Taluk	Mass Contact Programme- Kavanoor, Varakur, Varakurpattanam.
	03.00 pm	--	Inspection

29.06.2017 Thursday	10.00 am	--	Inspection.
	04.00 pm	Headquarters	Civil Supplies Quarterly Review Meeting – DSO. World Consumer Day Celebration Programme – DSO.
30.06.2017 Friday	10.00 am	--	Inspection.

Note:-

The Officers should submit the meeting files on the previous working day itself without fail.

**Collector,
Vellore District.**

To,
The Concerned Departments.
Vellore District.