

**Tentative Tour Programme of Thiru.S.A.Raman, I.A.S., Collector,
Vellore District for the Month of January – 2018**

Date	Time	Place	Purpose
01.01.2018 Monday	10.00 am	--	New Year Govt. Holiday
02.01.2018 Tuesday	10.00 am	Headquarters	Office Work.
	03.00 pm		All Political Party meeting on Local Body Election – Regarding Delimitation process – PA (Elec) PD
03.01.2018 Wednesday	10.00 am	--	Inspection.
	03.00 pm	Headquarters	Tourism – Conducting Cultural Programmes in Tourist Places in Vellore District – Conducting Committee Meeting – PAPD.
	04.00 pm		Elagiri Hill - para gliding meeting – PAPD.
	05.00 pm		Jallikatu events preparedness and proper protection – co-ordination and discussion meeting – MHS.
	05.30 pm		Republic Day celebration - 2018 co-ordination meeting – PA(G).
04.01.2018 Thursday	10.00 am	--	Inspection.
	05.00 pm	Headquarters	Pensioner National Health Insurance District High Level committee meeting – Treasury Officer.
05.01.2018 Friday	10.00 am	Govt. Muslim Hr. Sec. School Vellore	Inauguration of Awareness Programme on Education Loans to School Students – LDM / CEO
	10.30 am	--	Inspection.
	03.00 pm-05.00 pm	Headquarters	CRA - Video Conference regarding Dengue review meeting – DD (HS) & DM
	05.30 pm		Fortnightly sand co-ordination meeting – DD Mines

06.01.2018 Saturday	10.00 am	Hindu Higher Sec. School, Ambur	Hindu Educational Society Centenary Celebration
07.01.2018 Sunday	10.00 am	--	Holiday.
08.01.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		All Head of the Departments Bi-Weekly meeting.
	10.30 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
05.00 pm	Enquiry regarding Transfer of Permit-RTO Vaniyambadi		
05.30 pm	Agriculture Department Schemes MSDA, PMFBY, PMKSY, Collective Farming Bi-Weekly review meeting – PA (Agri).		
09.01.2018 Tuesday	10.00 am	Vellore RDO Office	Vellore RDO Office Annual Inspection
	04.00 pm	Headquarters	TWAD Board – Execution and maintenance of various Combined Water Supply Schemes and UGSS Schemes Review meeting – AD(Pts).
	04.30 pm		District Level co-ordination and review committee first fortnightly meeting – ICDS.
	05.30 pm		SBM (G) IHHL dysfunctional toilets – Inter-Sectoral convergence meeting PD(DRDA).
	06.00 pm		Meeting with School HMs and Correspondents regarding Guidelines on School Safety policy in 2016 implementation – DM Tahsildar.

10.01.2018 Wednesday	10.00 am	Headquarters	Pensioners Grievance Day Programme –PA(Accounts).
	12.30 pm		Junior Assistant, Bill Collector – Selection Committee Meeting – AD (TP)
	04.00 pm		Meeting regarding Plastic Waste Management Rules 2016 with Vellore Corporation Commissioner, RDMA, AD(TP), Municipal Commissioners and EO's.
	05.00 pm		Conducting of Committee meeting for the approval of Commercial purpose Swimming pool in Vellore Corporation, Sripuram and Katpadi Block Karnampet Village Panchayat – Commissioner, Corporation Vellore and AD(Panchayat), Vellore.
	05.30 pm		Vellore Smart City Review Meeting – Corporation Commissioner, Vellore.
11.01.2018 Thursday	10.00 am	Katpadi Govt. Boys Hr.Sec. School	Inauguration of District Level School Cultural Programmes and Competitions – CEO.
	10.30 am	Headquarters	District Revenue Administration Sub-ordinate Officers monthly performance review meeting – RDO's, Tahsildars and DRS Tahsildars.
	12.30 pm		e-Governance Review meeting with TNSWAN, ELCOT, eDistrict Manager.
	04.00 pm		Meeting regarding Female Jail – Victim Compensation Fund – MHS
	04.30 pm		Law and Order Monthly Meeting
	05.00 pm		Road Safety / Traffic Advisory Committee Monthly Meeting.
	05.30 pm		Steering Committee Monthly Meeting for eviction and Encroachments
12.01.2018 Friday	09.30 am	Katpadi NYK Office	Vivekananda Birthday Celebration.
	10.00 am	Headquarters	Monthly Rural Development Review Meeting: PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
	12.30 pm		Quarterly Joint Forest Monitoring Committee Meeting (DFO-SF) PA(PD).
	03.00 pm to 05.00 pm		CRA – Video Conference regarding Dengue review meeting – DD (HS) & DM

13.01.2018 Saturday	10.00 am	--	Inspection.
14.01.2018 Sunday	10.00 am	--	Pongal Govt. Holiday.
15.01.2018 Monday	10.00 am	--	Thiruvalluvar Day Govt. Holiday
16.01.2018 Tuesday	10.00 am	--	Uzhavar Tirunal Govt. Holiday
17.01.2018 Wednesday	10.00 am	Arcot Taluk Office	Arcot Taluk Office Annual Inspection.
	04.00 pm		Meeting for High school & Hr. Sec School HM's (Low performing schools to improve results & (SSA)
	05.30 pm		District Advisory Committee quarterly meeting – NYK
18.01.2018 Thursday	10.00 am	Headquarters	JD Medical National Programme and G.H. Performance Review – JD (Medical).
			NRHM and PHC performance review, Maternal Death Audit and District Health Society Executive committee meeting DD(HS).
	04.00 pm		DSWO Monthly Review meeting.
	05.00 pm		ICDS Review meeting with CDPOs and Supervisors – PO ICDS.
	06.00 pm		TAHDCO monthly progress review Meeting –EE,TAHDCO.
19.01.2018 Friday	10.00 am	Headquarters	Agriculture Production Committee Meeting (Agriculture and Allied Department).
			Crop Insurance Meeting – JR (Co-op) and Agriculture Department.
	11.00 am		Agricultural Farmers Grievance Day Programme – PA (Agri).
	03.00 pm-05.00 pm		CRA – Video Conference regarding Dengue review meeting – DD (HS) & DM
	06.00 pm		Review on Flag Ship Scheme – Agri, Horti, Agri-Engg, AH, Marketing, Market Committee, Fisheries.
	06.30 pm		Agricultural Department – Food Grain Mission – 2017-18 Scheme Review Meeting. review – with line Departments.
	07.00 pm		Agri Department and Horticulture Departments review meeting.
	07.30 pm		Effective Implementation of Watershed Management Schemes – District Level Co-ordination Committee Meeting.

20.01.2018 Saturday	10.00 am	--	Inspection.
21.01.2018 Sunday	10.00 am	--	Holiday.
22.01.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
			All Head of the Departments Bi-Weekly meeting.
	10.00 am	Quaide Millath Hall	Dengue review meeting – DD (HS)
	11.00 am		Grievance Day Programme.
	12.00 pm		Monthly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam and all Subordinate officers of TNCSC & Karpagam.
	04.00 pm		Fortnightly sand co-ordination meeting – DD Mines
	05.00 pm		Anti Corruption & Vigilance Monitoring Committee meeting – ICO.
05.30 pm	Headquarters	Agriculture Department Schemes MSDA, PMFBY, PMKSY, Collective Farming Bi-Weekly review meeting – PA (Agri).	
06.00 pm			
23.01.2018 Tuesday	10.00 am	Vellore Taluk Office	Evil Sprit against liquor Rally by Students – AC Excise
	10.30 am	Headquarters	Ex-Serviceman Grievance day Programme – DD (Ex-Serviceman)
	04.00 pm		Survey Department works progress review meeting – AD (Survey).
	05.00 pm		MGNREGS Social Audit High Level Committee Meeting – AD (Audit).

24.01.2018 Wednesday	10.00 am	Headquarters	Inspection.
	04.00 pm		20 Point Programme Meeting / PWD Meeting with DRO, EE (WRD), EE (Bldgs.), EE TWAD Board, EE TWAD UGSS, D.E. NH, State Highways, Project, NABARD and Rural Roads, including CEO, CEO (SSA).
			Plan Review.
			GM, DIC Single Window Meeting.
	05.00 pm		Review meeting of MPLAD & MLACDs Works with all Line departments. (PD-DRDA).
	05.30 pm		AD Town Panchayat Review meeting.
06.00 pm	RDMA, Municipal Commissioners, Vellore Corporation Commissioner, ME Review meeting.		
25.01.2018 Thursday	10.00 am	--	Inspection.
	04.00 pm	Headquarters	Mahalir Thittam, DSMS Monthly Review Meeting.
	05.30 pm		Education Dept monthly Progress Review and RTE Review meeting with CEO, IMS, SSA CEO, DEO's, AEEO's, BRCS, ADPC, along with DADWO and DBCWO on scholarship issue to students.
26.01.2018 Friday	10.00 am	--	Republic Day Govt. Holiday
27.01.2018 Saturday	10.00 am	--	Inspection.
28.01.2018 Sunday	10.00 am	--	Holiday.
29.01.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.30 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.	

30.01.2018 Tuesday	10.00 am	Quaide Millath Hall	NEEDS committee meeting - GM DIC.
	04.30 pm	Headquarters	District Level Bankers Coordination monthly review meeting - LDM.
31.01.2018 Wednesday	10.00 am	Headquarters	District Level Inter - Departmental Co-ordination Committee meeting on Birth and Death Registration - DDHS
	11.00 am		Indian Red Cross Society Annual General Body Meeting - PAPD.
	04.00 pm	--	Inspection.

Note:- The Officers should submit the meeting files on the previous working day itself without fail.

**Sd/-S.A.Raman,
Collector,
Vellore District.**

/By Order/

Huzur Sharistadar (G)

To,
The Concerned Departments.
Vellore District.