

**Tentative Tour Programme of Thiru.S.A.Raman, I.A.S., Collector,  
Vellore District for the Month of November – 2017**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Purpose</b>
01.11.2017 Wednesday	09.30 am	Ranipet	Inauguration of New police station building along with Hon'ble Ministers.
	11.00 am	Voorhees College, Vellore	Distribution of costless Laptop to School students along with Hon'ble Ministers – PO (MT)
	03.00 pm	--	Inspection.
02.11.2017 Thursday	10.00 am	--	Inspection.
03.11.2017 Friday	09.30 am	Periyar Park, Vellore	My Vision – Corruption free India – Rally – Indian Bank
	03.00 pm to 06.00 pm	Headquarters	CRA - Video Conference regarding Dengue review meeting – DD (HS) & DM
06.00 pm	Forest Right Act - Progress Review meeting – DFOs, DRO, Sub Collector /RDO Vellore, PO Tribal Welfare, Tahsildar (AD).		
04.11.2017 Saturday	09.30 am	Blind School, Vellore Opp. Periyar Park	Inauguration of Chess competition for visually challenged – Sankar (Blind Teacher).
	10.00 am	--	Inspection.
05.11.2017 Sunday	10.00 am	--	Holiday.
06.11.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am	Quaide Millath Hall	All Head of the Departments Bi-Weekly meeting.
	10.30 am		Dengue review meeting – DD (HS)
	12.00 pm		Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS) and <b>Revenue Zonal Officers Meeting.</b>
OAP & OPT / scheme review meeting with concerned officials – DRO			
04.00 pm		Monthly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam and all Subordinate officers of TNCSC & Karpagam.	

	05.00 pm		Agriculture Department Schemes MSDA, PMFBY, PMKSY, Collective Farming Bi-Weekly review meeting – PA (Agri).
07.11.2017 Tuesday	09.30 am	Quaide Millath Hall	Monthly Differently Abled people Grievance day programme
	10.00 am	Headquarters	Monthly Rural Development Review Meeting: PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's. Quarterly Joint Forest Monitoring Committee Meeting (DFO-SF) PA(PD).
	03.00 pm	--	Inspection
08.11.2017 Wednesday	10.00 am	Headquarters	Freedom fighters and their heirs Grievance Day Programme.
	03.00 pm	Santhi Nekethan Matriculation School.	Veeramamunivar Birth Day Award Distribution function conducted by Veeramamunivar Association.
	05.00 pm		LPA Committee Meeting – LPA.
	05.30 pm	Headquarters	Child Labour Department General Body Meeting - PD CLASS
09.11.2017 Thursday	10.00 am	--	Inspection.
10.11.2017 Friday	10.00 am		Education Dept monthly Progress Review and RTE Review meeting with CEO, IMS, SSA CEO, DEO's, AEEO's, BRCS, ADPC, along with DADWO and DBCWO on scholarship issue to students.
	03.00 pm to 06.00 pm	Headquarters	CRA - Video Conference regarding Dengue review meeting – DD (HS) & DM
	06.00 pm		Forest Right Act - Progress Review meeting – DFOs, DRO, Sub Collector /RDO Vellore, PO Tribal Welfare, Tahsildar (AD).
11.11.2017 Saturday	10.00 am	--	Inspection.
12.11.2017 Sunday	10.00 am	--	Holiday.
13.11.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting/ Excise Weekly meeting/ Mines and Minerals weekly meeting/ RTOs weekly meeting
	10.30 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.

13.11.2017 Monday	03.30 pm	Headquarters	All DC's scheme review meeting - DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS).
	04.30 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
14.11.2017 Tuesday	10.00 am	Elagiri Hill, Jolarpet Block.	Meeting regarding Tourism Development in Elagiri Hill - PA (PD)
	03.00 pm	--	Inspection.
15.11.2017 Wednesday	10.00 am	Vellore	Training to officials and non-officials regarding Marked Survey and Baseline Survey on children who left out the Home conducted by DCPO.
	03.00 pm	--	Inspection.
16.11.2017 Thursday	10.00 am	Headquarters	JD Medical National Programme and G.H. Performance Review - JD (Medical).
			NRHM and PHC performance review, Maternal Death Audit and District Health Society Executive committee meeting DD(HS).
	03.00 pm		DSWO Monthly Review meeting.
	04.00 pm		ICDS Review meeting with CDPOs and Supervisors - PO ICDS.
	04.30 pm		TAHDCO monthly progress review Meeting -EE, TAHDCO.
17.11.2017 Friday	10.00 am	Town Hall, Vellore	Postal Departments PHILATELIC Exhibition Inauguration function.
	10.15 am	Headquarters	Agriculture Production Committee Meeting (Agriculture and Allied Department).
			Crop Insurance Meeting - JR (Co-op) and Agriculture Department.
	11.00 am		Agricultural Farmers Grievance Day Programme - PA (Agri).
	03.00 pm		Review on Flag Ship Scheme - Agri, Horti, Agri-Engg, AH, Marketing, Market Committee, Fisheries.
	03.00 pm to 06.00 pm		CRA - Video Conference regarding Dengue review meeting - DD (HS) & DM
18.11.2017 Saturday	10.00 am	--	Inspection.
19.11.2017 Sunday	10.00 am	--	Holiday.

20.11.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
			All Head of the Departments Bi-Weekly meeting.
	10.00 am		Dengue review meeting – DD (HS)
	10.30 am		
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS) and <b>Revenue Zonal Officers Meeting.</b>
			OAP & OPT / scheme review meeting with concerned officials – DRO
Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.			
Agriculture Department Schemes MSDA, PMFBY, PMKSY, Collective Farming Bi-Weekly review meeting – PA (Agri).			
04.00 pm		Anti Corporation & Vigilance Monitoring Committee meeting – ICO.	
05.00 pm			
05.30 pm			
21.11.2017 Tuesday	10.30 am	Headquarters	District Revenue Administration Sub-ordinate Officers monthly performance review meeting – RDO's, Tahsildars and DRS Tahsildars.
	12.00 pm		Rehabilitation committee meeting for Prohibition Offenders – AC (Excise)
	04.30 pm		Law and Order Monthly Meeting
	05.30 pm		Road Safety / Traffic Advisory Committee Monthly Meeting.
	06.00 pm		Steering Committee Monthly Meeting for eviction and Encroachments
22.11.2017 Wednesday	10.00 am	Vellore Central Jail	Horticulture Department Tree plantations inspection with DD(GOI) and DD(Horti)
	03.00 pm	--	Inspection.

23.11.2017 Thursday	10.00 am	--	Inspection.
	03.30 pm	Headquarters	Agricultural Department - FoodGrain Mission – 2017-18 Scheme Review Meeting – with line Departments.
	04.00 pm		Agri Department and Horticulture Departments review meeting.
	04.30 pm		Effective Implementation of Watershed Management Schemes – District Level Co-ordination Committee Meeting.
	05.00 pm		District Level Advisory Committee and coordination committee meeting for eradication of Trafficking and commercial sexual exploitation of women and children– DCPO.
24.11.2017 Friday	10.00 am	Headquarters	20 Point Programme Meeting / PWD Meeting with DRO, EE (WRD), EE (Bldgs.), EE TWAD Board, EE TWAD UGSS, D.E. NH, State Highways, Project, NABARD and Rural Roads, including CEO, CEO (SSA).
			Plan Review.
			Vellore Smart City Review Meeting – Corporation Commissioner, Vellore.
	11.00 am	Headquarters	GM, DIC Single Window Meeting.
	11.30 am		Review meeting of MPLAD & MLACDs Works with all Line departments. (PD-DRDA).
	12.00 pm		AD Town Panchayat Review meeting.
	12.30 pm		RDMA, Municipal Commissioners, Vellore Corporation Commissioner, ME Review meeting.
03.00 pm to 06.00 pm	Headquarters	Mahalir Thittam, DSMS Monthly Review Meeting.	
		CRA - Video Conference regarding Dengue review meeting – DD (HS) & DM	
25.11.2017 Saturday	10.00 am	--	Inspection.
26.11.2017 Sunday	10.00 am	--	Holiday.
27.11.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting/ Excise Weekly meeting/ Mines and Minerals weekly meeting/ RTOs weekly meeting
	10.30 am		Dengue review meeting – DD (HS)

27.11.2017 Monday	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS).
	04.30 pm		Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.
28.11.2017 Tuesday	10.00 am	Quaide Millath Hall	NEEDS committee meeting – GM DIC.
	04.30 pm	Headquarters	District Level Bankers Coordination monthly review meeting – LDM.
29.11.2017 Wednesday	10.00 am	Katharikuppam Village Walaja Taluk	Mass Contact Programme in Katharikuppam Village
30.11.2017 Thursday	10.00 am	--	Inspection.

**Note:-** The Officers should submit the meeting files on the previous working day itself without fail.

**Sd/-S.A.Raman,  
Collector,  
Vellore District.**

**/By Order/**

**Huzur Sharistadar (G)**

To,  
The Concerned Departments.  
Vellore District.