

**Tentative Tour Programme of Thiru.S.A.Raman, I.A.S., Collector,
Vellore District for the Month of September – 2017**

Date	Time	Place	Purpose
01.09.2017 Friday	09.45 am	Katpadi	MGR Centenary Celebration – Cycle Rally Minister Programme – DSO.
	10.00 am	--	APC and Principal Secretary to Govt., Agriculture Department Vellore District Field Inspection.
02.09.2017 Saturday	10.00 am	--	Inspection.
	03.00 pm		MGR Centenary Celebration – Co-ordination meeting
03.09.2017 Sunday	10.00 am	Vellore	MGR Centenary Celebration – Noon Meal Organisers Awareness Rally – PA (NMP).
04.09.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.30 am		Dengue review meeting – DD (HS)
	11.00 am	Sholinghur	MGR Centenary Celebration – Job Mela – PO MT.
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.00 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS) and Revenue Zonal Officers Meeting.
			OAP & OPT / scheme review meeting with concerned officials – DRO
			Anti-Ragging committee meeting
Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.			
03.30 pm		MGR Centenary Celebration – Co-ordination meeting	
04.00 pm			
05.00 pm			
05.09.2017 Tuesday	10.00 am	Govt. Muslim High School, Vellore	MGR Centenary Celebration – Traditional Food cooking competition – PO ICDS.
	11.30 am	--	Inspection.
06.09.2017 Wednesday	10.00 am	Voorhees college, Vellore	MGR Centenary Celebration - District Level Cultural competition Finals – PO(MT).

	11.00 am	Nethaji Stadium, Vellore	MGR Centenary Celebration - District Level Sports Competition - District Sports officer.
	12.00 pm	DIC Office, Katpadi	MGR Centenary Celebration - Loan Mela - GM DIC.
	03.00 pm	--	Inspection.
07.09.2017 Thursday	10.00 am	--	Inspection.
08.09.2017 Friday	11.00 am	Nethaji Stadium, Vellore	MGR Centenary Celebration - Volley Ball and Khabadi Sports Competition - DSO
	11.30 am	--	Inspection
	06.00Pm	Vellore Fort Museum	Inauguration of Vellore Fort Museum Free Entry for People
09.09.2017 Saturday	08.00 am	Vellore Fort Ground	MGR Centenary Celebration - Inauguration of MGR Life History Photo Exhibition - PRO.
	10.00 am		MGR Centenary Celebration - Motivational Training for School Students.
	01.30 pm		MGR Centenary Celebration - Musical Concert.
	04.00 pm		MGR Centenary Celebration Inauguration by Hon'ble CM and distribution of Govt. Scheme Benefits to Beneficiaries.
	07.00 pm		MGR Centenary Celebration - Musical Concert.
10.09.2017 Sunday	10.00 am	--	Holiday.
11.09.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting/ Excise Weekly meeting/ Mines and Minerals weekly meeting/ RTOs weekly meeting
	10.00 am		All Head of the Departments Bi-Weekly meeting.
	10.30 am		Dengue / Swine Flu review meeting- JD (Medical) and DD(HS) Vellore/Tirupathur.
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting - DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS).
	04.00 pm		Anganwadi Recruitment - Briefing to Committee Members - PO ICDS.
	04.30 pm		Weekly Civil Supplies Meeting: DRO,

			DR(CS), DSO, RM-TNCSC & SO Karpagam.
	05.00 pm	Headquarters	Micro irrigation, MSDA, PMFBY, Supply Chain Management, Custom hiring Centre's, Sugar Cane Sustainable Agri Initiative SSI Schemes progress review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.
12.09.2017 Tuesday	10.30.am	---	Inspection - Natrampalli
13.09.2017 wednesday	10.00 am	Head quarters	Office work.
	11.00 am	Headquarters	Adi-Dravidar Welfare District Vigilance monitoring committee meeting – DADWO.
	04.00 pm		Forest Rights Act – Meeting with DRO, DFO, Sub Collector Tirupathur, PO Tribal Welfare, RDO's, AD Survey, DADWO, etc.
	04.30.pm		Forest Road discussion meeting with DFO, DRO, PD DRDA, Sub Collector Tirupathur, APA Lands, RDO's, Tahsildars, etc.
14.09.2017 Thursday	10.00 am	Headquarters	SC/ST Certificate Verification Committee meeting – DADWO.
	10.00 am	Headquarters	JD Medical National Programme and G.H. Performance Review – JD (Medical).
			NRHM and PHC performance review, Maternal Death Audit and District Health Society Executive committee meeting DD(HS).
	03.00 pm		DSWO Monthly Review meeting.
	04.00 pm		Enquiry -Walaja Taluka Melakuppam Village BG Path way land acquisition enquiry- Walaja Tashildar.
	04.30 pm		ICDS Review meeting with CDPOs and Supervisors – PO ICDS.
	05.00 pm		TAHDCO monthly progress review Meeting -EE,TAHDCO.
	05.30 pm		Small Savings Department Schemes Review meeting – PA (Small Savings).
15.09.2017 Friday	10.00am	Head quarters	Agricultural production Committee Meeting, Agricultural Allied Department meeting and Agricultural Grievance Day meeting.

	03.00 am	Headquarters	Monthly Rural Development review meeting PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
	04.00 pm	Headquarters	Monthly Joint Forest Monitoring Committee Meeting(DFO-SF)
16.09.2017 Saturday	10.00 am	--	Inspection.
17.09.2017 Sunday	10.00 am	--	Holiday.
18.09.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.30 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS) and Revenue Zonal Officers Meeting.
			OAP & OPT / scheme review meeting with concerned officials – DRO
04.00 pm	Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.		
05.00 pm		Micro irrigation, MSDA, PMFBY, Supply Chain Management, Custom hiring Centre's, Sugar Cane Sustainable Agri Initiative SSI Schemes progress review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.	
19.09.2017 Tuesday	10.00 am	Headquarters	District Revenue Administration Sub-ordinate Officers monthly performance review meeting – RDO's, Tahsildars and DRS Tahsildars.
	04.30 pm		Law and Order Monthly Meeting
	05.00 pm		North East Monsoon Preparedness review meeting – DM Tahsildar.
	05.30 pm		Road Safety / Traffic Advisory Committee Monthly Meeting.
	06.00 pm		Steering Committee Monthly Meeting for eviction and Encroachments

20.09.2017 Wednesday	10.00 am	--	Mass Contact Programme.
	04.00 pm	--	Inspection.
21.09.2017 Thursday	10.00 am	Headquarters	Differently Abled Persons Grievance Day Programme – DDRO/ SDC(SSS).
	03.00 pm		Slum Clearance Board Scheme Progress Review Meeting – EE Slum Clearance Board and Concerned Officials.
	04.00 pm		Human Resources Report Prepared – Discussion meeting with Other Departments– District Panchayat Secretary.
	05.00 pm		MGNREGS Social Audit Committee meeting – AD (Audit).
22.09.2017 Friday	10.00 am	Headquarters	20 point programme meeting/PWD Meeting with DRO, EE(WRD), EE(Buildings), EE (TWAD), UGSS, DE(HW), NH State HW Project,NABARD and Rural Roads, including CEO, CEO(SSA).
			Plan reviews
			GM DIC Single Window meeting
	11.00.am		Review meeting of MPLAD&MLACDs workers with all line departments.(PD DRDA).
	11.30.am		Ad Town panchayat Review meeting
	12.00 pm		RDMA Muncipal commissioners, Vellore corporation Commissioners, ME review Meeting.
	12.30.pm		Mahilar Thittam, DSMS Monthly review meeting
	03.30.pm.		Education Dept monthly progress review meeting and RTE review meeting with CEO,IMS, SSA CEO, DEO's, AEEO's, BRCS, ADPC along with DADWO and DBCWO on scholarship issue to students.
	04.00.pm		Agricultural Department review – with line Departments.
	04.30.pm		Effective Implementation of Watershed Management Schemes – District Level Co-ordination Committee Meeting.
	05.00pm		Agriculture Department Flagship

			programme scheme review.
	05.30.pm		PMFBY – Food grain Production Meeting. (JR Co-op, JDA, LDM, PA Agri & others).
23.09.2017 Saturday	10.00 am	--	Inspection.
24.09.2017 Sunday	10.00 am	--	Holiday.
25.09.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting/ Excise Weekly meeting/ Mines and Minerals weekly meeting/ RTOs weekly meeting
	10.00 am		All Head of the Departments Bi-Weekly meeting.
	10.30 am		Dengue / Swine Flu review meeting– JD (Medical) and DD(HS) Vellore/Tirupathur.
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS).
	04.30 pm		Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.
	05.00 pm	Headquarters	Micro irrigation, MSDA, PMFBY, Supply Chain Management, Custom hiring Centre's, Sugar Cane Sustainable Agri Initiative SSI Schemes progress review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.
26.09.2017 Tuesday	10.00 am	Quaide Millath Hall	NEEDS committee meeting – GM DIC.
	04.30 pm		District Level Bankers Coordination monthly review meeting – LDM.
27.09.2017 Wednesday	10.00 am	--	Inspection.
	04.00 pm	Headquarters	Disaster Management – MAH Industries Preparation of Off-Site Plan – DM Tahsildar.
28.09.2017 Thursday	10.00 am	--	Inspection
29.09.2017 Friday	10.00 am	--	Ayutha Pooja Holiday.

30.09.2017 Saturday	10.00 am	--	Vijaya Dasami Holiday.
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Note:-

The Officers should submit the meeting files on the previous working day itself without fail.

**Collector,
Vellore District.**

To,
The Concerned Departments.
Vellore District.