

**Tentative Tour Programme of Thiru.S.A.Raman, I.A.S., Collector,  
Vellore District for the Month of May – 2018**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Purpose</b>
01.05.2018 Tuesday	10.00 am	--	May Day Holiday.
	11.30 am	Jolarpet Block, Vaniyambadi Taluk	Special Grama Sabha at Ammanakoil at Puthupet Village.
	01.30 pm	Sub Collector Office, Tirupathur	Tirupathur UGDS Work Progress review meeting by CT Minister – EE TWAD, TPT
02.05.2018 Wednesday	10.00 am	BDO Office, Vellore	Kisan Kalyaan Diwas (Farmers Welfare Day) – PA (Agri).
	10.30 am	Headquarters	NEET Exam Co-ordination meeting – PA (G)
	11.00 am		BE Counselling co-ordination Meeting – PA (G)
	12.00 pm		VVIP Visit – Co-ordination meeting – PA (G)
03.05.2018 Thursday	12.30 pm	2 <sup>nd</sup> Floor Old Conference Hall, Secretariat, Chennai	Co-ordination meeting by Chief Secretary regarding Hon'ble President of India Visit to Vellore & Chennai.
04.05.2018 Friday	10.00 am	Headquarters	Hon'ble President of India Visit.
05.05.2018 Saturday	10.00 am	Voorhees College, Vellore	Gram Swaraj Abhiyan (GSA) - Aajeevika Diwas Celebration – PD DRDA / PO (MT)
06.05.2018 Sunday	10.00 am	--	NEET Examination – CEO / PA (G)
07.05.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am	Headquarters	All Head of the Departments Bi-Weekly meeting.
	11.00 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	04.00 pm	Headquarters	Inspection of Matriculation & CBSE Schools - District Level Committee meeting – CEO
	04.30 pm	Headquarters	Power Grid Express way meeting with Farmers/Agri/Horti/Special DRO and Concerned officials.
05.30 pm	Headquarters	Local Body Election meeting – PA (Election).	

08.05.2018 Tuesday	10.00 am	---	Inspection.
	4.00 pm	Headquarters	Smart City Committee meeting – Corporation Commissioner
09.05.2018 Wednesday	10.00 am	Yelagiri Hill	Summer Festival Inspection.
	04.00 pm	IRCS Office, Vellore	World Red Cross Day Function.
10.05.2018 Thursday	10.00 am	-----	Inspection
11.05.2018 Friday	10.00 am	Headquarters	Monthly Rural Development Review Meeting: PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
	12.00 pm		Quarterly Joint Forest Monitoring Committee Meeting (DFO-SF) PA(PD).
12.05.2018 Saturday	10.00 am	--	Inspection.
13.05.2018 Sunday	10.00 am	--	Holiday.
14.05.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
	04.30 pm		Transfer of Permit Enquiry – RTO Vaniyambadi
05.30 pm		Prospective Plan Preservation for SBGF Review Meeting. District Planning Cell.	
15.05.2018 Tuesday	10.00 am	---	Gudiyatham Gangaianman Temple Festival – Local Holiday.
16.05.2018 Wednesday	10.00 am	Headquarters	District Revenue Administration Sub-ordinate Officers monthly performance review meeting – RDO's, Tahsildars and DRS Tahsildars.
	04.00 pm		Law and Order Monthly Meeting
	04.30 pm		Road Safety / Traffic Advisory Committee Monthly Meeting.
	05.00 pm		Steering Committee Monthly Meeting for eviction and Encroachments

16.05.2018 Wednesday	05.30 pm	Headquarters	High Level Committee Meeting - AD (Audit)
17.05.2018 Thursday	10.00 am	Arcot Taluk Office	Jamabandi Programme at Arcot Taluk Office.
	04.00 pm	Headquarters	Freedom Fighters Grievence Day – SDC (SSS)
18.05.2018 Friday	10.00 am	Arcot Taluk Office	Jamabandi Programme at Arcot Taluk Office.
19.05.2018 Saturday	10.00 am	Yelagiri Hills	Summer Festival 2018.
20.05.2018 Sunday	10.00 am	Yelagiri Hills	Summer Festival 2018.
21.05.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am	Headquarters	All Head of the Departments Bi-Weekly meeting.
	11.00 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	04.00 pm	Headquarters	Anti Corruption & Vigilance Monitoring Committee meeting– ICO.
04.30 pm	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.		
22.05.2018 Tuesday	10.00 am	Arcot Taluk Office	Jamabandi Programme at Arcot Taluk Office.
	05.00 pm	Headquarters	National Health Insurance Co-ordination meeting – Treasury Officer.
23.05.2018 Wednesday	10.00 am	Arcot Taluk Office	Jamabandi Programme at Arcot Taluk Office.
	10.30 am	Headquarters	JD Medical National Programme and G.H. Performance Review – JD (Medical).
			NRHM and PHC performance review, Maternal Death Audit and District Health Society Executive committee meeting DD(HS).
	04.30 pm	Headquarters	DSWO Monthly Review meeting.
	5.00 pm		ICDS Review meeting with CDPOs and Supervisors – PO ICDS.
	5.30 pm		TAHDCO monthly progress review Meeting –EE, TAHDCO.

24.05.2018 Thursday	10.00 am	Arcot Taluk Office	Jamabandi Programme at Arcot Taluk Office.
	04.00 pm	Headquarters	TNPCB District Co-ordination Committee meeting - TNPCB Vellore/Vaniyambadi
25.05.2018 Friday	10.00 am	Arcot Taluk Office	Jamabandi Programme at Arcot Taluk Office.
	10.30 am	Headquarters	20 Point Programme Meeting / PWD Meeting with DRO, EE (WRD), EE (Bldgs.), EE TWAD Board, EE TWAD UGSS, D.E. NH, State Highways, Project, NABARD and Rural Roads, including CEO, CEO (SSA).
			Plan Review.
			GM, DIC Single Window Meeting.
	11.00 am	Headquarters	Review meeting of MPLAD & MLACDs Works with all Line departments. (PD-DRDA).
	11.30 am		AD Town Panchayat Review meeting.
	12.00 pm		RDMA, Municipal Commissioners, Vellore Corporation Commissioner, ME Review meeting.
	12.30 pm		Mahalir Thittam, DSMS Monthly Review Meeting.
	04.00 pm		Micro irrigation (PMKSY) review meeting – PA (Agri)
	05.00 pm		Forest Rights Act – Meeting with DRO, DFO, Sub Collector Tirupathur, PO Tribal Welfare, RDO's, AD Survey, DADWO, etc.
05.30 pm	SBM (G) IHHL dysfunctional toilets – Zonal Officers and BDOs meeting - PD(DRDA).		
26.05.2018 Saturday	10.00 am		--
27.05.2018 Sunday	10.00 am	--	Holiday.
28.05.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
	10.00 am	RTOs weekly meeting.	
12.00 pm	Quaide Millath Hall	Dengue review meeting – DD (HS)	
			Grievance Day Programme.

28.05.2018 Monday	04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
29.05.2018 Tuesday	10.00 am	Arcot Taluk Office	Jamabandi Programme Function at Arcot Taluk Office.
	11.30 am	Quaide Millath Hall	NEEDS committee meeting- GM DIC.
	04.30 pm	Headquarters	District Level Bankers Coordination monthly review meeting - LDM
			Inauguration of 50 % subsidy Scheme on Bore wells to micro/Small Farmers - DBCWO
30.05.2018 Wednesday	10.00 am	Headquarters	Inspection
31.05.2018 Thursday	10.00 am	--	Inspection.
	04.00 pm	Headquarters	District Level Steering Committee - Food Safety Officer.

Note:- The Officers should submit the meeting files on the previous working day itself without fail.

**Sd/-S.A.Raman,  
Collector,  
Vellore District.**

**/By Order/**

Huzur Sharistadar (G)

To  
The Concerned Departments.  
Vellore District.