

**Tentative Tour Programme of Thiru.S.A.Raman, I.A.S., Collector,  
Vellore District for the Month of May – 2017**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Purpose</b>
01.05.2017 Monday	10.00 am	--	May Day Holiday.
	11.30 pm	Beemakulam, Alangayam Block, Vaniyambadi Taluk	Grama Sabha at Beemakulam Hill Village.
02.05.2017 Tuesday	10.00 am	Vanivedu and Karai Village, Walajah Taluk	Land Conversion NOC Field inspection – B Section / Tahsildar, Walajah.
03.05.2017 Wednesday	10.00 am	--	Inspection.
04.05.2017 Thursday	11.00 am	Headquarters	District Vigilance Committee Meeting BC Certificate genuineness Verification – DBCWO.
	04.00 pm		Discussion meeting with EE PWD (GWD), EE TWAD, EE (RD) Vlr/Tpt regarding feedback / opinion on Restructuring of Central Ground Water Authority- PD DRDA.
	05.30 pm		Enquiry – Transfer of Vehicle Permit – 2 Cases – RTO Vellore.
05.05.2017 Friday	10.30 am	Headquarters	Freedom fighters Grievance day meeting – SDC (SSS)
	04.00 pm		World Consumer Day Programme – DSO.
	05.00 pm		Yelagiri Hill Village Improvement and Vellore Corporation-Otter Lake Development review meeting with Corporation Commissioner, EE PWD WRO, Tourism Officer – PA PD/PD DRDA.
	05.30 pm		Disciplinary Proceeding action enquiry (A1/3413/2016)-HS (G).
06.05.2017 Saturday	10.00 am	--	Inspection.
07.05.2017 Sunday	10.00 am	--	Holiday.

08.05.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		All Head of the Departments Bi-Weekly meeting.
	11.00 am		Dengue / Swine Flu / Heat Wave review meeting- JD (Medical) and DD(HS) Vellore/Tirupathur.
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting - DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS) and Revenue Zonal Officers meeting.
04.30 pm	Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.		
05.00 pm	Micro irrigation programme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.		
05.30 pm	RD Zonal Officers fortnightly review meeting.		
09.05.2017 Tuesday	10.00 am	Alangayam	Field Inspection - Sericulture Department - State Equal Growth Fund Scheme - 2015-16. - AD(Sericulture).
10.05.2017 Wednesday	10.00 am	Headquarters	District Revenue Administration Subordinate Officers monthly performance review meeting - RDO's, Tahsildars and DRS Tahsildars.
	04.30 pm		Law and Order Monthly Meeting
	05.00pm		Road Safety / Traffic Advisory Committee Monthly Meeting.
	05.30 pm		Mines & Minerals and Sand Co-ordination Monthly Meeting.
	06.00pm		Steering Committee Monthly Meeting for eviction and Encroachments
11.05.2017 Thursday	10.00 am	Headquarters	District Vigilance Committee Meeting SC Certificate genuineness Verification - DAAWO.
	11.00 am	--	Inspection.

12.05.2017 Friday	10.00 am	Headquarters	Monthly Rural Development Review Meeting:PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
	01.00 pm		Monthly Joint Forest Monitoring Committee Meeting (DFO-SF).
	03.00 pm		RD Monthly Meeting continuous.
	04.00 pm		TAMCO - Loan Scheme - Review Meeting - DBCWO.
	05.00 pm		Enquiry - Tirupathur Taluk, Naravindampatti - Dam Construction - Land compensation - Beneficiary Enquiry - D1 Section, Collectorate, Vlr
	05.30 pm		Disciplinary Proceeding action enquiry (A1/23936/2015)-HS (G).
13.05.2017 Saturday	10.00 am	Thriyallam and Mallapalli Village, Natrampalli Taluk	Field Inspection - Land Conversion - NOC - B-Section, Collectorate / Tahsildar Natrampalli.
14.05.2017 Sunday	10.00 am	--	Holiday.
15.05.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.30 am		Dengue/ Swine Flu / Heat Wave review meeting - DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting - DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS)
			OAP & OPT scheme review meeting with concerned officials - DRO
Monthly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.			
05.00 pm		Micro irrigation programme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.	

16.05.2017 Tuesday	10.00 am	--	Inspection.
17.05.2017 Wednesday	10.00 am	Pernambut	Jamabandhi.
18.05.2017 Thursday	10.00 am	Pernambut	Jamabandhi.
	03.30 pm	Headquarters	NDRF Co-ordination meeting – DM Tahsildar.
	04.30 pm		MGNREGS – Social Audit Committee meeting –AD Audit.
	05.30 pm		NYK – Model Village Development Sub-Committee meeting.
19.05.2017 Friday	10.00 am	Pernambut	Jamabandhi.
20.05.2017 Saturday	10.00 am	Pernambut	Jamabandhi.
21.05.2017 Sunday	10.00 am	--	Holiday.
22.05.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am	Headquarters	All Head of the Departments Bi-Weekly meeting.
	11.00 am		Dengue / Swine Flu review meeting– JD (Medical) and DD(HS) Vellore/Tirupathur.
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS) and Revenue Zonal Officers Review Meeting
	04.00 pm		Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.
05.00 pm	Micro irrigation programme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.		
05.30 pm	RD Zonal Officers fortnightly review meeting.		
23.05.2017 Tuesday	10.00 am	Pernambut	Jamabandhi.
24.05.2017 Wednesday	10.00 am	--	Mass Contact Programme.

25.05.2017 Thursday	10.00 am	Headquarters	JD Medical National Programme Maternal Death Audit and G.H. Performance Review – JD (Medical).
			NRHM and PHC performance review and District Health Society Executive committee meeting DD(HS).
	03.00 pm		DSWO Monthly Review meeting.
	04.00 pm		ICDS Review meeting with CDPOs and Supervisors – PO ICDS.
	04.30 pm		TAHDCO monthly progress review Meeting –EE,TAHDCO/DM TAHDCO
26.05.2017 Friday	10.00 am	Headquarters	Agricultural and Allied Production Committee Meeting, Crop Insurance meeting and Agriculture Grievance Day Meeting.
	04.00 pm		Agriculture Department Flagship programme scheme review.
	04.30 pm		Agricultural Department review – with line Departments.
	05.00 pm		Effective Implementation of Watershed Management Schemes.
27.05.2017 Saturday	10.00 am	--	Inspection.
28.05.2017 Sunday	10.00 am	--	Holiday.
29.05.2017 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.30 am		Dengue/ Swine Flu / Heat Wave review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	All DC's scheme review meeting – DADWO, DBCWO, APA(Lands), AD (Survey) SDC (SSS)
			OAP & OPT scheme review meeting with concerned officials – DRO
Weekly Civil Supplies Meeting: DRO, DR(CS), DSO, RM-TNCSC & SO Karpagam.			
04.00 pm			
05.00 pm		Micro irrigation programme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.	

30.05.2017 Tuesday	10.00 am	Quaide Millath Hall	NEEDS committee meeting – GM DIC.
	04.30 pm	Headquarters	District Level Bankers Coordination monthly review meeting – LDM.
31.05.2017 Wednesday	10.00 am	Headquarters	20 Point Programme Meeting / PWD Meeting with DRO, EE (WRD), EE (Bldgs.), EE TWAD Board, UGSS, D.E. NH, State Highways, Project, NABARD and Rural Roads, including CEO, CEO (SSA).
			Plan Review.
			GM, DIC Single Window Meeting.
	11.00 am		Review meeting of MPLAD & MLACDs Works with all Line departments. (PD-DRDA).
	11.30 am		AD Town Panchayat Review meeting.
	12.00 pm		RDMA, Municipal Commissioners, Vellore Corporation Commissioner, ME Review meeting.
	12.30 pm		Mahalir Thittam, DSMS & Pudu Vazhvu Thittam Monthly Review Meeting.
04.00 pm	Education Dept monthly Progress Review and RTE Review meeting with CEO, IMS, SSA CEO, DEO's, AEEO's, BRCS, ADPC, along with DADWO and DBCWO on scholarship issue to students.		

**Note:-**

The Officers should submit the meeting files on the previous working day itself without fail.

**Sd/-S.A.Raman,  
Collector,  
Vellore District.**

**/By Order/**

**Huzur Sharistadar (G)**

To,  
The Concerned Departments.  
Vellore District.